



Enrolment in a 7^e class of secondary education

Dear parents,

Your child's orientation and admission to a 7^e class of secondary education (*enseignement secondaire*) is subject to an orientation decision (*décision d'orientation*) which is expressed jointly by the parents and the pupil's class teacher during an orientation meeting.

The Orientation Decision

The orientation decision entitles a pupil to be admitted to one of the following classes:

- 7^e class of classical secondary education (*7^e de l'enseignement classique*) (7 C);
- 7^e class of the orientation route of general secondary education (*7^e de la voie d'orientation de l'enseignement général*) (7 G);
- 7^e class of the preparatory route of general secondary education (*7^e de la voie de préparation de l'enseignement secondaire général*) (7 P).

An orientation decision towards a 7 C class also entitles a pupil to be admitted to a 7 G class.

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An orientation decision towards a 7 C or 7 G class also entitles a pupil to be admitted to a S1 class of the European syllabus.

Admittance to classes of the British system and to classes of the International Baccalaureate requires a pupil to pass the relevant entry tests.

The Orientation Commission

If you disagree with the orientation decision of your child, you and the class teacher shall set out the disagreement in a written document addressed to the president of the orientation commission (*commission d'orientation*) of the relevant primary education directorate (*direction de l'enseignement fondamental*). The commission will examine your child's portfolio, which includes its productions and intermediate reports as well as its results obtained in the tests at national level (*épreuves communes*). The commission will hear your position, that of the class teacher, and, if requested, that of the psychologist. It will take into consideration your child's talents and aspirations. The decision of the commission is without appeal.

Enrolment Procedure

Registration is done using the enrolment form that your child's class teacher will hand out to you. In order to enroll your child, you need to submit a **complete portfolio** to the directorate of the high school of your choice.

This portfolio shall include:

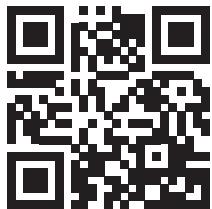
1. a copy of the orientation decision (*décision d'orientation*);
2. a duly completed enrolment form (*formulaire de demande d'inscription*);
3. a copy of the final report of cycle 4 (*copie du bilan de fin de cycle*);
4. a copy of an extended residence certificate (*certificat de résidence élargi* - to be requested from the municipality or downloaded from www.myguichet.lu) in the name of the legal representative of the pupil or a residence certificate (*certificat de résidence*) in the name of the pupil (to be requested from the municipality);
5. a recent photograph of the pupil.

The enrolment period runs from **Friday, 25th June 2021** to **Friday, 2nd July 2021**.

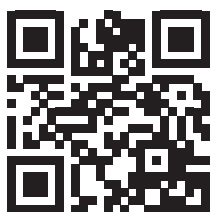
During this period, no priority will be accorded based on the date on which the enrolment request is received by the relevant directorate of the school. For organisational reasons, please do not apply to more than **one** high school.

Schooling Offer

Further information on the school offer for secondary education can be found in the following brochure:

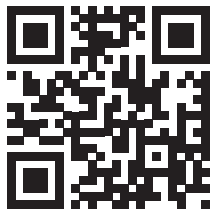


Que faire après le 4^e cycle de l'enseignement fondamental ?



Was tun nach dem 4. Zyklus der Grundschule?

Online:



www.mengschoul.lu

Further informations

School offer for classical and general secondary education

Annick Hoffmann & Eric Erpelding
Service de l'Enseignement secondaire (ES)

Tel.: 247 - 85129

annick.hoffmann@men.lu
eric.erpelding@men.lu

School offer for newly arrived students International an european school offer

Joëlle Garavelli & Marco De Oliveira
Service de la scolarisation des enfants étrangers (CASNA)

Tél.: 247-85196 / 76570

secretariat.secam@men.lu